

# **Joplin Youth Basketball Association**

**P.O. Box 8078**

**Joplin, Mo. 64802-8078**

**Association By-Laws**

Revised April 30, 2024

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## **ARTICLE I**

### **NAME AND LOCATION**

#### **Section 1: NAME**

The name of the organization shall be the Joplin Youth Basketball Association (JYBA).

#### **Section 2: ADDRESS**

The Association's mailing address is P.O. Box 8078, Joplin, MO. 64802-8078.

#### **Section 3: PLACE OF BUSINESS**

The main headquarters where business activities are conducted will be determined by the board members and officers.

#### **Section 4: OTHER IDENTIFICATION**

The organization is recognized as a 501(c)3. EIN - 80-0472506

## ARTICLE II

### OBJECTIVES AND MISSION

The primary objective of the Joplin Youth Basketball Association is to provide the best possible basketball program for the youth of Joplin, under the direction of the Board Officers and Directors.

#### **Joplin Youth Basketball Association “Mission Statement”:**

The Joplin Youth Basketball Association is a non-profit basketball program that provides an opportunity for boys and girls, grades 2nd through 6th, to learn the fundamentals of basketball through positive coaching, structured practices and meaningful play time.

The developmental league aims to provide an inclusive environment where all individuals, regardless of their skill level, can participate and grow in their basketball abilities. Meanwhile, competitive teams offer a platform for athletes to test themselves against others within a more competitive environment, fostering growth and improvement through challenging gameplay. Both aspects of our program contribute to preparing participants for success in the Joplin Middle School and High School basketball programs.

Our league thrives thanks to the dedication and hard work of our volunteers, whose commitment ensures that we have a positive impact on the lives of our children. Through their extraordinary efforts, we aim to create a supportive and enriching environment where kids can learn and grow through basketball. Additionally, we see ourselves as contributing to the well-being of our

community by offering a healthy outlet for children and fostering opportunities for communal gatherings.

## **ARTICLE III**

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### **MEMBERSHIP**

The membership of the Association will be made up of parents, coaches, Board Officers and Directors as well as volunteers who are interested in developing our youth's basketball skills that fosters competitive play for the future of Joplin Eagles Basketball. Voting members include Board Members, Officers, and Directors (the "Board").

## ARTICLE IV

### OFFICERS AND DIRECTORS MANAGEMENT

#### Section 1: ELECTED/APPOINTED POSITIONS

##### Tenure of Board

The Board will elect, annually, the league Officers and Directors. Terms for both will be a period of one year after being elected. Each Officer or Director will hold office until their successor is elected and qualified or until that Officer or Director's earlier resignation or removal. Any Officer or Director may resign at any time upon notice to the Board.

##### Number of Board Members

The Co-Chairmen of the Board will be the Joplin High School head boys' and girls' basketball coaches. This is an honorary title that will be awarded full voting privileges.

The League Officers will include a President, Vice-President, Treasurer, and Secretary.

The League Directors can include any or all of the following: Referee Director, Uniform & Merchandise Director, Fundraising Director, Volunteer Director, Concession Director, Publicity Director, and Scheduling Director.

At large Board members (Board members without an assigned Director or Officer role) are permitted.

Directors may be adjusted as needed based upon a majority vote of the board of directors and are not required to be filled. Board members may take on multiple Directors positions, but will be limited to one vote. Any additional positions **and/or amendments to the Bylaws** should be determined by a majority vote of the Board.

## **Quorum**

For any Board decision, we need more than half of the voting Board members present to have a quorum. If there's a tie, the President breaks it. If the President isn't available, the next Officer in line (Vice President, Treasurer, Secretary) steps in. In emergencies, all four Officers (President, Vice President, Treasurer, Secretary) can make decisions outside of a meeting, but it requires a  $\frac{3}{4}$  vote of approval. This decision will then be discussed and reviewed at the next meeting to ensure a majority of all current board members agree to continue with the decision.

## **Section 2: BOARD VACANCIES**

If a director vacancy arises during the year, we aim to fill it with a current board member whenever possible. A League Director may be replaced by a non-board member with a majority vote of the Board. If this occurs, the board will accept nominations from members and vote on these nominees to fill any open positions.

## **Section 3: BOARD VOTING**

A. Management of the Association shall be vested in the Board Members and the Officers outlined in Article IV, Section 1.

B. In a Board meeting convened by the President, with all voting members duly notified, business can be conducted by voting members present or electronically. However, only Board members are eligible to vote on business matters. Non-Board members are welcome to participate in discussions about business activities.

## **Section 4: ANNUAL ELECTION OF JYBA BOARD**

A. Election of the Officers and Directors for the Association will be elected annually. The fiscal year will begin on June 1 and end May 31. All positions will be effective immediately. This



meeting will be advertised to new recruits. Positions will be filled and voted on by eligible board members.

B. All Officer and Director positions will be elected based on a nomination from the floor.

C. Nominations will require a second by eligible voters.

D. Members can self nominate for a Board position. Self-nominations will be considered only with a second from the floor.

E. Candidates do not have to be present for nomination to be considered, provided that candidate expressed interest in a Board position or Director role to an existing board member who may nominate them on their behalf.

F. In the event more than one Member is nominated for a Board position, each candidate will have three minutes to state his or her qualifications to the Membership. Majority vote of all present voting Members will determine the outcome of the vote.

G. Election results will be posted as soon as practical after election days, and, as stated in Article IV, Section 4, newly elected officials will take office immediately.

### **Section 5: Public Forum**

A. Comments and suggestions are permitted by parents/guardians who have/had a child in the program or by individuals who have coached or refereed in the past. Any comments and suggestions that were brought up in a public forum meeting may be addressed at the next board meeting.

### **Section 6: GENERAL MEMBERSHIP MEETINGS**

The board will meet in person a minimum of six times annually. The meetings will be at a place and time designated by the President and posted on the JYBA Web Site or social media site at

least one week in advance. Meetings are open to the public; however, only eligible members are able to vote.

### **Section 7: AMENDMENTS TO BY-LAWS**

By-Law amendments can be voted on and passed with a majority vote.

## **ARTICLE V**

### **LEAGUE OFFICERS DUTIES**

#### **Section 1: PRESIDENT**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the President will be:

- Preside over and facilitate all Board Meetings
- Oversee the overall administration of the Association
- Ensure that elected officers and directors are meeting their responsibilities as outlined in Articles V and VI
- Execute any contracts on behalf of the Association
- Oversee the release of funds on behalf of the Association
- Facilitate agreements for venue rental
- Obtain any permits required to operate the Association

#### **Section 2: VICE PRESIDENT**

The Vice-President will preside at meetings in the absence of the President and other duties as assigned by the President or the Board, subject to the same powers and limitations of the President.

#### **Section 3: TREASURER**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Treasurer will be:

- Maintain a current, accurate record of all receipts and expenditures

- Develop cash handling procedures to properly segregate release and reconciliation of funds
- Deposit funds on behalf of JYBA
- Present a written financial report at Board Meetings, as least quarterly
- Ensure all funds are maintained in a bank account with Joplin Youth Basketball Association as the account owner
- File annual reports, including Form 990
- File annual registrations with the State of Missouri

#### **Section 4: SECRETARY**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Secretary will be:

- Record minutes for all meetings
- Distribute minutes from meetings to those on the board
- Coordinate pre-registration and registration, with the assistance of the Publicity Director
- Manage and report Calendar of Events where applicable

**Cancellations of any activities, Financial Assistance, Game rules, or rule changes will be determined by the League Officers.**

## **ARTICLE VI**

### **BOARD DIRECTORS DUTIES**

#### **Section 1: FUNDRAISING DIRECTOR**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Fundraising Director will be:

- Obtain sponsorships for the Association
- Obtain and collecting donations
- Oversee any fundraising committees, as needed
- Provide a program status at Board meetings, as needed

#### **Section 2: REFEREE DIRECTOR:**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of theReferee Director will be:

- Manage referee training, selection, and scheduling
- Recommend referee compensation
- Communicate referee matters with the Board

#### **Section 3: CONCESSION DIRECTOR**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Concession Director will be:

- Order and ensure delivery of supplies to concession locations

- Maintain an inventory of concession supplies, if feasible and necessary
- Provide receipts of all concession purchases to the Treasurer
- Help coordinate volunteer scheduling for concessions
- Maintain cleanliness of the concession area
- Coordinate with facility Administration for storage of concession supplies

#### **Section 4: UNIFORM & MERCHANDISE DIRECTOR**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Uniform and Merchandise Director will be:

- Order and purchase uniforms and equipment for players, as approved by the Board
- Coordinate with the Fundraising Director to order and sell merchandise as a fundraiser for the Association, as requested and directed by the Board
- Oversee Player and Team Pictures, including communicating and schedule of the photographer

#### **Section 5: PUBLICITY DIRECTOR**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Publicity Director will be:

- Advertise of upcoming Board meetings, important dates and deadlines, and Board registration
- Respond to comments/questions regarding Association functions

#### **Section 6: SCHEDULE DIRECTOR**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Schedule Director will be:

- Prepare the Developmental League Schedule and Tournament
- Communicate with coaches and facility administration (e.g. Principals and Secretaries) to schedule practices and games based on building availability
- Ensure schedules are posted on the Association's website

### **Section 7: DIRECTOR OF VOLUNTEERS**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Director of Volunteers will be:

- Create volunteer schedules for games, tournaments, etc., as needed
- Communicate with Coaches and Parents to ensure volunteer needs are fulfilled
- Monitor volunteer sign-in sheets, as needed

### **Section 8: DIRECTOR OF PLAYER DEVELOPMENT**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Director of Player Development will be:

- Create developmental opportunities for players and the Program to include, but not limited to, skill development clinics, summer recreation programs, scholarships and related improvements
- Assign players to teams (create rosters)
- Oversee player evaluation processes, as requested by the Board
- Maintain league team standings using the results from each week

## **Section 9: DIRECTOR OF COACHES**

Subject to the control and supervisory powers of the Board and its delegate, the powers and duties of the Director of Coaches will be:

- Communicate game and practice schedules, game rules, conduct expectations, and other relevant matters with volunteer coaches
- Coordinate, with the oversight of the Co-Chairmen of the Board, the Coaches Clinic
- Observe Coach conduct throughout the season to ensure volunteers are aligned with the Association's expectations and Code of Conduct



## **ARTICLE VII**

### **TEAM MANAGEMENT**

#### **Section 1: AVAILABLE PROGRAMS**

JYBA will consist of programs for girls and boys residing in the City of Joplin, Missouri; who are enrolled in any school, public or private, located in Joplin; and/or a player's legal guardian is employed by Joplin Schools. Players from other areas may request to play, but participation will be reviewed and voted on by the Board. The programs will consist of 2nd through 6th grade divisions for both male and females. The divisions may be combined as needed. Any additional programs or divisions may be added upon a majority vote of the Board. These include but are not limited to summer programs/camps, and any other programs recommended by a Board member(s).

#### **Section 2: COACHES**

The Board will assign each team a minimum of one coach. Coaches will be responsible for communicating with players and parents all information relative to games, practices, league and conduct rules. All coaches must complete a Coaching Application and are subject to the passing of a background check. Coaches are subject to the oversight and direction of the Board.

#### **Section 3: PLAYERS**

The Board will oversee the assignment of youth to each team, both league and travel. Evaluation may be conducted to facilitate team assignments but are not required.

#### **Section 4: CONDUCT**

The Board will enforce player, parent, and coach conduct which can be found in the Code of Conduct and is maintained by the Board. Board has discretion to eject players, coaches, and parents temporarily or permanently to maintain a positive environment for play.

## **ARTICLE VIII**

### **FINANCIAL**

#### **Section 1: FEES**

The Joplin Youth Basketball Association is a non-profit organization. All monies collected shall be used to further the aims of the Association. All fees will be determined by the Board prior to the distribution of the registration notice each season.

#### **Section 2: COMPENSATION**

Board members may not receive direct compensation however, they may be incentivized through reduced fees limited to the cost of league.

Board may elect to contract out certain duties and functions. For example: the Referee Director position, or a position overseeing travel teams, tournaments, player development, and or coach development.

#### **Section 3: APPROVAL FOR PURCHASE**

No person, Officer, Director, or Board Member may purchase on credit or cash, in the name of the Joplin Youth Basketball Association, any item for use in the program unless they have been approved to do so by the Board. Reimbursements for routine purchases are subject to approval by the Board . The Board may approve routine purchases in advance. Reimbursement may not be completed until after a receipt is submitted to the Treasurer.